

# Barsleys

DEPARTMENT STORE • PADDOCK WOOD



16-22 Commercial Road, Paddock Wood, Tonbridge, Kent. TN12 6EJ 01892 833464

## **SALES ASSISTANT/ STOCK PERSON – PART-TIME**

### **Hours:**

A base of 22.5 hours per week on a Monday, Tuesday and alternate Thursday/Saturdays. Flexibility as required by staffing and customer levels to cover holidays, sickness and seasonal busy periods essential.

### **Benefits:**

5.6 weeks holiday per year, this includes English public holidays.

Pay Rate 21+ £11.75 p/h

Discretionary discount on goods for own use.

Staff room inc. free beverages.

### **Tasks:**

To give customers a high standard of personal service. Gain in depth knowledge within the Ladies department to assist customers.

### **You will be required to:**

- Pro-actively engage with customers to assist their shopping experience and maximise sales.
- Prepare goods for sale, unpacking, checking, pricing and general stock control.
- Be proficient in completing relevant paperwork/documents.
- Take part in relevant training courses (Eg. Bra Fitting Training).
- Assist with good housekeeping of department, keeping clean, tidy and inviting.
- Work as part of the department team.
- To assist generally in the well-running of the store.
- Have an awareness for personal and company security.
- Be flexible in any department if required.

### ***The successful Applicant should possess the following qualities:-***

#### **Adaptable and Reliable:**

Work as part of a team to tackle different situations cheerfully with flexibility.

#### **Helpful Attitude:**

This position provides a service to customers that the whole store may be judged by. A friendly helpful attitude is essential.

#### **Trustworthy:**

Accurate Till/Cash handling and stock handling with the utmost integrity.

#### **Hygiene/Health & Safety:**

Be tidy and smart plus mindful of responsibilities to others and yourself in respect of current legislation.